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## Letter to Scholarship Committee members regarding Lucile Elliott Scholarship applications, January 12, 1991

Wes Daniels

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*Scholarship Committee*. 142.  
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MEMORANDUM

January 12, 1991

TO: Members of the SEAALL Scholarship Committee  
FROM: Wes Daniels, Chair

Enclosed please find applications from the following members:

Penny Calhoun Gibson  
Dana L. Gray  
Ismael Gullon  
Jack Kotvas  
Maurine B. Mattson  
Peggy A. Mitts  
Joyce A. McCray Pearson  
Martha E. Thomas

I'm not sure why the number of applicants is so small; perhaps it had something to do with the fact that the deadline was earlier than usual, and that the deadline was during the holiday season. On the bright side, I think it makes our job a lot easier, in that we can, if we wish, decide to fund all of the applicants.

Joyce Pearson and Penny Gibson both initially applied for a scholarship to attend the AALL Winter Institute. However, I contacted them to let them know that we would not be able to have our decisions made until the end of January at the earliest, which would be too late for the Institute which begins January 30. Since they both had other meetings they wanted to attend and for which a scholarship would be necessary, I suggested that they submit revised applications, which they did.

I also sought clarifications of ambiguous statements from Ismael Gullon and Martha Thomas, and their clarifications are indicated in the cover letters attached to the copies of their applications.

Also enclosed are copies of scoring sheets for each candidate, the Lucile Elliott Scholarship Guidelines, and my suggested additional scoring guidelines sent to you earlier.

However, given the small number of applicants, I don't think it's necessary for you to score each applicant in each of the categories listed on the score sheets. This scoring would seem to be required only where there are more applicants than can be awarded scholarships. In our case, unless any of the applicants is considered disqualified under the SEAALL guidelines, we simply need to decide how much of the \$3,000 total to award to each, on the basis of the cost of the activity and the amount of employer contribution (and, perhaps, the nature of the activity, if you think some are more valid than others).

If you agree with my analysis, you need simply to check yes or no for each applicant, and enter the amount you think appropriate. (Please pay close attention to the information about employer contribution, and exercise your independent judgment about the costs of the activities as estimated by the applicants.)

The timetable originally drawn up by Hazel Johnson indicates that our deliberations are to be completed by January 25 and announcements mailed to candidates on January 28. Please, therefore, send me your decisions so as to arrive here no later than Wednesday, January 23, so that I will have time to compile the results and notify the applicants. (If you would like to fax them to me the number is (305) 284-3554.)

Thank you very much for your help. I am sure the applicants will be grateful for your time and efforts. Please let me know if you have any questions or comments.